Appendix to the Ministerial Decree of 27 June 2016 establishing the standard document through which international students and researchers can prove that they receive a scholarship or fellowship and are thus exempted from payment of the administrative fee.

**Name of the institution awarding the scholarship or fellowship and issuing the certificate**

**STANDARD FORM THAT ENABLES FOREIGN NATIONALS APPLYING FOR A LONG-TERM STAY AS A STUDENT OR RESEARCHER TO PROVE THAT THEY RECEIVE A SCHOLARSHIP OR FELLOWSHIP**

I the undersigned (full name + function)  
acting as representative of  

☐ the Belgian state, within the framework of the application of the law of 19 March 2013 relating to Belgian Development Cooperation;  
☐ the Flemish Community – the Wallonia-Brussels Federation – the German-speaking Community;  
☐ the Flemish Region – the Brussels-Capital Region – the Walloon Region;  
☐ a Province: ;  
☐ a Municipality: ;  
☐ a university or higher education institution organised, recognised or subsidised pursuant to federal or community legislation: ;  
☐ an international organisation established under public law and of which Belgium is a member;  
☐ a public benefit foundation recognised by Royal Decree: .

Confirm that we have awarded the foreign national identified below a scholarship or fellowship for the studies or research to be conducted at the following teaching or research institution 4:

.......................................................................................................................................................................................
.......................................................................................................................................................................................
..........................................................................................................................................................................

The total amount of the scholarship or fellowship is ........................................ and it covers the period starting ...................... and ending .........................................

Surname: First name(s):  
Date of birth: Place of birth:  
Nationality:  

Issued in........................ date .....................

Signature of the representative of aforementioned body

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1 Surname, first name and position of the representative within the governmental body or the institution awarding the scholarship or fellowship.  
2 Tick, cross out and add required information.  
3 Please mention the full identity of the foreign national.  
4 Delete as appropriate and give the name of the teaching or research institution where the person will study or carry out their research.